



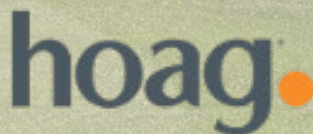
PRESENTING PARTNERS



2025 VOLUNTEER HANDBOOK

MARCH 17 - MARCH 23
NEWPORT BEACH COUNTRY CLUB

BENEFITING





WELCOME

Dear Hoag Classic Volunteer,

On behalf of Hoag Hospital, welcome to the 2025 Hoag Classic! We would like to thank you for your participation in this year's event. With the generous support of nearly 600 volunteers, the Hoag Classic annually ranks as one of the most successful and philanthropic events in Orange County and on the PGA TOUR Champions schedule each year.

You are a part of a team that has generated over \$20 million for Hoag Hospital and other deserving Orange County charities in the past 27 years!

We hope you enjoy the many activities and events we have planned throughout tournament week. Please make sure to read through this handbook carefully as it contains all the information you will need to make the most of your volunteer experience.

Thank you again for your generosity of time and commitment to the Hoag Classic. We wish you all a great week!

Sincerely,

Dick Yuhnke
Volunteer Co-Chairman

Jason Mericle
Volunteer Co-Chairman

Volunteer Phone: 949-764-7406

Email: volunteers@hoagcharitysports.com

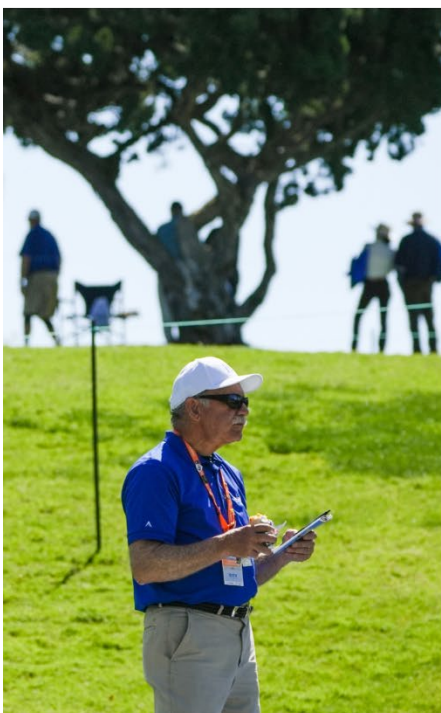
HOAG CHARITY SPORTS

In 2000, the Hoag Classic was the first PGA TOUR Champions event to raise \$1 million for charity and the tournament has raised over \$20 million in 27 years. We set the standard for PGA TOUR Champions tournaments and the \$1 million mark wasn't matched until 2006. The Hoag Classic continues to be the most philanthropic tournament in PGA TOUR Champions history.

HOST ORGANIZATION – HOAG CHARITY SPORTS

Hoag Charity Sports supports the Hoag Hospital Foundation and produces the Hoag Classic, a PGA TOUR Champions event, which is one of the largest, most exciting annual events in Orange County.

For more than 60 years, Hoag Memorial Hospital Presbyterian has delivered a level of personalized care that is unsurpassed among Orange County's health care providers. Since 1952, Hoag has served the local communities and continues its mission to provide the highest quality health care services through the core strategies of quality and service, people, physician partnerships, strategic growth, financial stewardship, community benefit and philanthropy.



CONTACT US

Hoag Charity Sports, Inc.

19772 MacArthur Boulevard, Suite 110
Irvine, CA 92612
(949) 660 - 1001

www.HoagClassic.com

2025 HOAG CLASSIC

Date March 17 – March 23, 2025

Field 78 PGA TOUR Champions professionals

Purse \$2 million (\$300,000 for 1st place)

Format Three rounds (54 holes), stroke play with no cut

Site Newport Beach Country Club
One Clubhouse Drive
Newport Beach, CA 92660

Television Golf Channel (times subject to change)

Friday, March 21:	TBD
Saturday, March 22:	TBD
Sunday, March 23:	TBD

Tickets Good-Any-One-Day voucher (Wednesday – Sunday)

Price: \$40.00

All tickets must be purchased online at www.HoagClassic.com in advance. E-Tickets will be available for purchase online at the gate during the tournament week.

Past Champions	2024 – Pádraig Harrington	2008 – Bernhard Langer
	2023 – Ernie Els	2007 – Jay Haas
	2022 – Retief Goosen	2006 – Brad Bryant
	2020 – Ernie Els	2005 – Mark Johnson
	2019 – Kirk Triplett	2004 – Tom Purtzer
	2018 – Vijay Singh	2003 – Rodger Davis
	2016 – Jay Haas	2002 – Hale Irwin
	2015 – Duffy Waldorf	2001 – Jose Marie Canizares
	2014 – Fred Couples	2000 – Alen Doyle
	2013 – David Frost	1999 – Gary McCord
	2012 – Loren Roberts	1998 – Hale Irwin
	2011 – Nick Price	1997 – Bob Murphy
	2010 – Fred Couples	1996 – Jim Colbert
	2009 – Eduardo Romero	



VOLUNTEER CHAIRS & COMMITTEE DESCRIPTIONS

ADMISSIONS & WILL CALL - Clara Borup & Linda Yuhnke

The Admissions & Will Call committee checks for proper tickets/credentials and scans barcodes at the admissions gate. Volunteers also welcome and distribute daily course guides to spectators as they enter the tournament. Will Call volunteers distribute credentials left for pickup at the Will Call location. Security personnel check everyone's carry items to check for restricted items.

Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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CORPORATE HOSPITALITY – David & Mary Ellerman

Volunteers on this committee work in the Corporate Hospitality tents and venues located throughout the course. The volunteers work with the sponsor in charge of the area to make sure all their needs and expectations are being met. Volunteers monitor to make sure there are no problems with the facilities, that the area is being kept clean, that guests can easily find their way to the appropriate location and assist in resolving any other issues that may arise. If the sponsor has given out all wristbands, they may request the volunteer to pass along a request for more.

Fri 3/21	Sat 3/22	Sun 3/23
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COURSE SERVICES – Becky Lowe and Steve Adams

Course Services volunteers act as a delivery service for the tournament. Volunteers will accept, log, store and deliver all incoming deliveries for sponsors, professional players, tournament staff and Newport Beach Country Club. They deliver daily pairings guides, sponsor gifts and expo give-a-ways to predetermined locations throughout the property. The Course Services committee is also responsible for the distribution and stocking of all on-course tee box coolers with beverages and ice during practice, Pro-Am, and tournament competition rounds. Other responsibilities include distribution and collection of on-course coolers as well as inventory management of tournament supplied beverages and ice. Volunteers must be in good physical condition and **be able to lift up to 40 lbs.**

Sun 3/16	Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23	Mon 3/24
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DRIVING RANGE - Dee Devaney

The Driving Range committee is responsible for the admissions, set-up and operation of the driving range. Responsibilities include distribution of practice balls to professionals and amateurs, placing proper name signage by each professional and working with Newport Beach CC staff on "picking" and washing the practice balls.

Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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GUEST SERVICES - *Paulo Morales*

The Guest Services committee acts as the “Will Call” for Corporate sponsors with on-course hospitality during the event. The Guest Services Tent is located at the main entrance where representatives from each sponsor set up a table where they can greet their guests and distribute tickets that allow entry to the course and the hospitality venues. Guest Services volunteers also operate an information booth behind the 18th green where they provide all types of assistance and answer questions from spectators.

Fri 3/21	Sat 3/22	Sun 3/23
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MANUAL LEADERBOARDS - *Margaret Miller*

Leaderboard committee volunteers post golf scores on manual leaderboards located throughout the golf course using information provided via radio communication. A typical working shift is 6-7 hours, including a lunch break, depending on your leaderboard assignment.

Fri 3/21	Sat 3/22	Sun 3/23
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MARSHALS - *Ron Bloes, Steve Underwood & John Lowe*

Marshals are responsible for making sure that play proceeds smoothly by assisting with crowd and noise control. Other responsibilities include locating errant golf shots and moving gallery so play can continue. They also assist with the evacuation of players on inclement weather days. The Marshal committee is the largest group of volunteers and are stationed on every hole of the golf course.

Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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PRO-AM GIFT DISTRIBUTION - *Kathleen Wiesinger*

The Pro-Am Gift Distribution committee is responsible for the management of the amateur gifts through inventory control, pre-packaging and distribution during the predetermined times set by tournament management.

Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Mon 3/24
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PRO-AM PRODUCTION - *Cabell Cobbs & Paulo Morales*

The Pro-Am Committee is responsible for the on-site registration of all amateur contestants, organization and identification of golf bags and golf cart control. Volunteers must be in good physical condition and be able to lift up to 25 lbs.

Mon 3/17	Wed 3/19	Thu 3/20	Mon 3/24
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PUTTING GREEN - Peter Rivas

The Putting Green committee is responsible for the admission to, set-up and operation of the short game practice area and putting greens. Volunteers will act as Marshals in controlling crowds and access into each of the areas as well as assisting in keeping the greens cleared of practice balls.

Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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STANDARD BEARERS - Mel Lee

The Standard Bearer committee is responsible for carrying a manual scoreboard that displays the individual player scores in your assigned group. Volunteers must be in good physical condition, be able to walk 18 holes and carry the standard sign.

Fri 3/21	Sat 3/22	Sun 3/23
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TOURNAMENT RUNNERS - Lorie Campbell

The tournament runners committee provides backup volunteer help for all volunteer committees in cases where additional help is needed. They are also assigned to special projects by tournament & volunteer management on an "as needed" basis, and they also help with special event set-up.

Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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TRANSPORTATION - Dianna Stark

The Transportation committee assists with the pick-up/drop-off of professional players and tournament sponsors between approved hotels, airports and other tournament approved locations. Tournament vehicles are provided and a valid driver's license is required.

Sat 3/15	Sun 3/16	Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23	Mon 3/24
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VOLUNTEER SERVICES (Geri Lee) & UNIFORMS (Kim Vela)

The Volunteer Services committee is responsible for the distribution of volunteer uniforms and credentials, daily registration of all tournament volunteers, distribution of meal/concessions vouchers, and assists in the planning of the Volunteer Appreciation Party.

Mon 3/17	Tue 3/18	Wed 3/19	Thu 3/20	Fri 3/21	Sat 3/22	Sun 3/23
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WALKING SCORERS - Phil Works

Walk with an assigned group of players during Pro-Am rounds (Wednesday & Thursday, AM and PM) and tournament rounds (Friday – Sunday) and enter scores and statistical information into a handheld device or paper scorecard. To be eligible for a Walking Scoring position on Friday, Saturday or Sunday, volunteers must work at least 2 of the 4 Pro-Am rounds. Volunteers must be in good physical condition and be able to walk 18 holes. Knowledge of the rules of golf is necessary.

Wed	Thu	Fri	Sat	Sun
3/19	3/20	3/21	3/22	3/23





2025 Hoag Classic Volunteer Uniform Package



ANTIGUA LEGACY PIQUE POLO – DARK ROYAL (SAME BRAND AND STYLE AS 2019 – 2023)

Men's Style: Small – XXXL
 Women's Style: Small – XXL

Combining our classic pique knit with UPF 50+ fabric, the Legacy Pique offers comfortable sun protection wherever the great outdoors takes you. This versatile piece sports a flat knit collar and cut-and-sew cuffs to evoke a traditional heritage design but can be styled with other layers to fit whatever adventure you have planned. 100% polyester, with an Antigua patch on the right sleeve.



ANTIGUA LINKS GOLF JACKET – DARK ROYAL (SAME BRAND AND STYLE AS 2019 – 2023)

Men's Style: Small – XXXL
 Women's Style: Small – XXL

No matter how the forecast might change, take on the outdoors in style with this water-resistant jacket. This comfortable full-zip piece has a bonded brushed back, front zip pockets, and dyed-to-match taping details throughout. 100% polyester, with an embossed Antigua logo on the back collar.

Men's Size Chart

Size		S (34/36)	M (38/40)	L (42/44)	XL (46/48)	2XL (50/52)	3XL (54/56)
Neck	A	15 - 15 ½	16 - 16 ½	17 - 17 ½	18 - 18 ½	19 - 19 ½	20 - 21
Chest	B	34 - 36	38 - 40	42 - 44	46 - 48	50 - 52	54 - 56
Waist	C	28 - 30	32 - 34	36 - 38	40 - 42	44 - 46	48 - 50
Hips	D	34 - 36	38 - 40	42 - 44	45 ½ - 47	48 ½ - 50 ½	51 ½ - 54
Body Length	E	29 ½	30	30 ½	31 ½	32 ½	33
Sleeve Length	F	33	33 ½	34	34 ½	35	35 ½

Women's Size Chart

Size		S (34/36)	M (38/40)	L (42/44)	XL (46/48)	2XL (50/52)
Neck	A	14 - 15	15 ½ - 16	16 ½ - 17	17 ½ - 18	18 ½ - 19
Chest	B	36	38	41	44	48
Waist	C	33	35	38	41	45
Hips	D	38	40	43	47	51
Body Length	E	26	26 ¼	26 ½	26 ¾	27
Sleeve Length	F	30 ½	31	31 ½	32	32 ½



Unisex Hat

- One size fits all

Cost: Included in package



Pukka – Shademaker

Sizes: S/M: 6 ¾ - 7 ¼
 L/XL: 7 ¼ - 7 ¾
 XXL: 7 ¾ +

Cost: \$35.00

Must register prior to February 1st to order.

VOLUNTEER INFORMATION

Eligibility

To be considered for a volunteer position at the Hoag Classic you must be at least 18 years of age. A limited number of Youth Volunteer Positions are available for kids ages 14 – 18 in select committees. For further information on youth positions, please contact the volunteer information line at 949-764-7406 or email Volunteers@HoagCharitySports.com.

Registration Process

The 2025 Hoag Classic Volunteer Application is a web-based site which is located online at <https://hoagclassic.com/volunteer/registration>. As you proceed with registering, please note that a successful registration will generate a screen on the application and a confirmation email from Volunteers@HoagCharitySports.com sent to the email address you provided on the application (please check your spam folder if the email does not populate into your primary inbox). If you do not see the confirmation screen or receive the confirmation email (either in your inbox or spam folder), there was an issue with your registration. If you are unsure that you are successfully registered, please contact the Volunteer Office at (949) 764–7406 or email Volunteers@HoagCharitySports.com and someone will respond to your questions and assist you with a successful registration.

2025 Uniform Cost

For 2025, the Hoag Classic will be using the same uniform as was used for the prior two years. A returning volunteer is defined as someone who was a registered volunteer for the 2023 or 2024 tournaments and has the current uniform. A returning volunteer need not purchase a new uniform and may register for an administrative fee of only \$20.

A NEW volunteer is defined as anyone who was NOT a registered volunteer for the 2023 or 2024 tournaments and therefore needs to purchase a new uniform to register for the 2025 tournament. The fee for the new uniform package is \$80 which includes the administrative fee.

Also, all volunteers (whether new or returning) are being afforded the opportunity to purchase an extra uniform shirt (\$25) and/or a bucket hat (\$35).

Uniform Package

The 2025 uniform package will consist of an Antigua polo shirt (men's and women's styles), an Antigua jacket (men's and women's styles), a unisex hat, a Hoag Classic commemorative pin, a Hoag Classic lanyard and a volunteer credential package. The credential package includes a weekly Volunteer credential, a weekly V-Lot parking pass and **two (2) Good-Any-One-Day grounds vouchers**.

Each volunteer will be responsible for providing their own "bone" or light khaki-colored pants or knee-length shorts (women may also wear capris or skorts). Cargo shorts and cargo pants are not permitted. Volunteers in violation of these policies will be asked to leave. Volunteers must wear their full uniform at all times while you are working.

All volunteers (both New and Returning) have the option to purchase an additional polo shirt for \$25, a Hoag Classic branded bucket hat for \$35 and additional Good-Any-One-Day (GAOD) grounds vouchers for \$20 each (50% off the standard rate and limit of ten (10) per volunteer).

Please note that Good-Any-One-Day grounds vouchers are to be given away to family, friends, neighbors, etc. but are NOT to be given away at the Main Admissions Gate during tournament days to "would be" ticket purchasers. Any volunteer caught giving away GAOD grounds vouchers at the Main Admissions Gate will be asked to surrender their Volunteer credential and to not return to the tournament grounds.

Registration Period and Incentives

Volunteer Registration for the 2025 Hoag Classic will run from the beginning of registration in early October 2024 through mid February, 2025. There will be **one** incentive period during this timeframe where Volunteers will receive a custom Hoag Classic credential, GAOD grounds vouchers and be entered into a drawing for Weekly Clubhouse and Grounds Badges as defined below:

Incentive Period: Beginning of Registration – December 15, 2024

- Custom Hoag Classic Volunteer Credential imprinted with volunteer's first name.
- Four (4) additional GAOD grounds vouchers
- Entered into drawing for two (2) weekly Clubhouse Badges (10 winners)
- Entered into drawing for two (2) weekly Grounds Badges (15 winners)

Please note for the custom Volunteer Badge, we will use your first name as indicated on your registration form on the front of your badge. If you normally go by a nickname; then put that as your first name. You can still use your real name when you enter your payment information. (Example: someone whose first name is Robert, but goes by Bob, may have Bob printed on their credential). Non-traditional nicknames not derived from your first name will not be accepted as a name on your badge (Example: someone whose first name is Robert, but requests "Birdie Man" will not be accepted and "Robert" will be printed on your badge).

Uniform Distribution

All volunteers must pick up their uniform and credentials on one of the following days at the Hoag Classic Tournament office in Irvine.

Hoag Charity Sports 19772 MacArthur Irvine, CA 92612	Saturday, March 1:	10:00am – 4:00pm
	Sunday, March 2:	12:00pm – 4:00pm
	Saturday, March 8:	10:00am – 4:00pm
	Sunday, March 9:	12:00pm – 4:00pm

A note about uniform distribution. Each year, there are some volunteers who are not able to pick up their uniform on any of the four designated days for various reasons. This creates a problem since the volunteer parking pass is included as part of the things you get during the normal distribution times. If a volunteer is unable to pick up their uniform on or before March 9th, then we need your help to get it to you prior to the first Monday of tournament week (March 17th). The easiest way is for us to leave it at the tournament office during the period March 10th thru March 16th. The tournament office is located in the Management Trailer in the parking lot in front of Newport Beach Country Club. On those days, you can park in front of NBCC whereas starting on March 17th and for the rest of that week, you cannot. Other ways to get your uniform are to ask your committee chairperson or a friend to pick it up for you and then you can connect with them during that same week to get it.

General Session & Training Meetings

A General Volunteer Information/Training session will be held prior to tournament week. This session will be conducted over the internet as a “Zoom” meeting. This has been done for several tournaments now and has been very well received. We had much greater participation from the volunteers. There was ample opportunity for volunteers to ask questions and get the information they need. The schedule for this meeting will be sent out via email to all registered volunteers well in advance of the meeting. All new and returning volunteers are encouraged to participate, as each year the tournament introduces new policies and procedures. Additionally, certain volunteer committees may require a mandatory training session (even for returning volunteers). If these training sessions involve you and the committee to which you are assigned, you will be notified by your committee chairperson of the time, location, and schedule.

Credentials

Each successfully registered and scheduled volunteer will receive one (1) Volunteer credential which provides access to the tournament grounds each day, Monday—Sunday of tournament week. The volunteer credential can be used for admission to the tournament even on days when you are not scheduled to work. During working days, volunteers will be required to be in full uniform with credential to be admitted into the Volunteer Village for daily registration. For those volunteers whose committees require additional access to restricted areas, your credential will include the required access code(s).

Referral Program

Each successfully registered volunteer is automatically entered into the Hoag Classic Volunteer Referral Program. The Referral Program is simple. All you need to do is invite your friends, neighbors, or relatives to join us by registering as a NEW volunteer for the 2025 tournament. Note that they must be registered as a NEW volunteer. When they successfully submit their application and list you as the person who referred them, you will receive one (1) Good-Any-One-Day grounds voucher per referral.

Shortly after registration opens, the tournament will make available to all volunteers a “volunteer recruitment” flier. This will contain information on how and where to sign up as a volunteer. Feel free to distribute this to family and friends or post it on the cork board at your local golf course.

Parking

All Volunteers will be provided with one (1) weekly V-Lot Parking Pass which will gain access to the V-Lot, Monday—Sunday of tournament week. Volunteers must display the V-Lot Parking Pass to enter the lot. YOUR VOLUNTEER UNIFORM AND BADGE WILL NOT PROVIDE ACCESS TO THE LOT. The V-Lot is located at the Newport Dunes Waterfront Resort and Marina. Volunteers will be shuttled to/from the Newport Beach Country Club when you arrive each day and then leave at night. Entrance to the V-Lot is located less than one mile from the Newport Beach Country Club near the intersection of Pacific Coast Highway and Bayside Drive (Follow Bayside Drive NORTH to the lot). Shuttle hours are subject to change. Shuttle times are also shown on the back of the Parking Pass).

On-Site Check-In

Upon exiting the V-Lot shuttle at the Main Entrance, all volunteers will proceed through the Main Admissions Gate and go to Volunteer Village for daily registration. Volunteer Village is located a short walk from the Main Admissions Gate and adjacent to the right of the 1st Tee. All volunteers are required to register each day they are scheduled to work. At daily registration, volunteers will be given any specific tournament updates and/or news for the day as well as a lunch voucher for the day. Please note that some committees may also be required to check in at a location

On-Site Check-In (continued)

designated by your Committee Chairman. He/She will provide any additional check-in requirements and locations in the weeks leading up to the tournament. If an emergency occurs and you must cancel your shift or be late for your shift, please contact your committee chair as soon as possible.

Volunteer Village & Hospitality

Volunteer Village is located adjacent to the 1st Tee and is a place for uniformed, working volunteers only. To gain entry into Volunteer Village, you **MUST** be wearing the full uniform and credential. There will be no exceptions to this policy. Complimentary breakfast and lunch will be provided to all volunteers on days they are scheduled to work.

Lost & Found

Lost and Found is located as follows: On Wednesday and Thursday of tournament week, lost and found is located at the main entrance ticketing area. On Friday thru Sunday, it is located in a tent behind the 18th green. Please direct all patrons to these areas if they have lost any personal items or found any items not belonging to them. During earlier days of the week or after hours, items may be taken to the Club Pro Shop.

Hoag Urgent Care & Emergency Services

The Hoag Urgent Care / Emergency Services Center is located adjacent to the main putting green and NBCC Pro-Shop. If you have a medical emergency while at the tournament, or if you observe a patron in need of assistance, please go to or direct the person to the Emergency Services location. If you or the individual are unable to get to the First Aid / Emergency Services Center, please locate a Tournament Official, Staff Member or Volunteer Chairman with access to a tournament radio and ask them to call Emergency Services to come to your location. The First Aid / Emergency Services tent will be open during all posted gate hours Wednesday through Sunday. Emergency personnel are also on site on Monday and Tuesday of that week. **Volunteers are asked NOT to call 911 in an emergency.**

Cell Phones & Cameras

Cell phones are permitted on the tournament grounds, and we ask that volunteers follow the guidance of the PGA Tour Mobile Device Policy which is summarized as follows:

Devices must be on silent at all times; flash may not be used. Devices may be used to capture video, audio and photos (content) in all areas throughout tournament week. Content may be used for personal purposes (e.g., personal social media), but no commercial use. **NO** live streaming or real-time coverage (e.g., no shot-by-shot coverage) is allowed. Data use (e.g., texting) is permitted in all areas throughout tournament week. Phone calls are allowed only in designated areas. Please be respectful of play and do not interfere with players, caddies, or media. All posted signage and instructions from tournament staff must be observed. Failure to comply with this policy may result in the revocation of your credential.

Camera photography is permitted on Monday thru Thursday only (practice rounds and pro-am events). Cameras are **NOT** permitted during professional competition rounds on Friday through Sunday except by properly credentialed media or Tour photographers/camera operators. All bags entering the property are subject to inspection.

Restrooms

Public restrooms are located throughout the golf course and are open Monday—Sunday of tournament week. There are “volunteer only” restrooms located inside of Volunteer Village. While the restrooms are cleaned and serviced regularly, we ask that you show respect and keep them clean for your fellow volunteers and spectators. Note that not ALL on-course restrooms are open early in the week. Volunteers are not permitted to use the restrooms inside the Newport Beach CC clubhouse or locker rooms at any time.

Safety

The Tournament takes pride in observing high standards of safety and endeavors to provide you with the safest volunteering conditions possible. As a member of the volunteer team, volunteers must comply with all safety requirements associated with your volunteer position and support related policies and procedures. Please follow your Committee Chairman’s instructions at all times with respect to safety. Volunteers should communicate any and all problems, conflicts or suggestions (safety or otherwise) to your Committee Chair Person.

Golf Cart Acknowledgement

Golf carts are primarily used for personnel transportation and are also used for utility purposes as well. They are of significant value to the Tournament for efficiency and economic transportation. Recognizing that golf carts are moving vehicles, the PGA TOUR, Inc. (“TOUR”) and Hoag Charity Sports (“HCS”) has established safety rules and procedures for the safe operation of these vehicles. Golf cart operation will be governed by such rules specified by HCS and TOUR. Volunteers must be 18 years old to operate a golf cart transporting supplies and 25 years old to transport passengers. During the registration process, all volunteers must review and agree with the golf cart policies.

Alcohol Policy

As much as the tournament wishes the best experience possible for all volunteers, we continue our long-standing policy regarding alcohol consumption by volunteers. Hoag Hospital promotes an alcohol-free environment for their employees, a policy which extends to the Hoag Classic Volunteers. As such, all volunteers are prohibited from consuming alcohol while in their Hoag Classic uniform, a policy which applies during the entire tournament week. Any volunteer caught consuming an alcoholic beverage while in uniform will be asked to surrender their volunteer credential and escorted off the property. The one exception to this policy is during the Volunteer Appreciation Party held at the golf course just after play on Sunday when all volunteers are welcome to enjoy wine and/or beer as we celebrate the conclusion of another successful Hoag Classic.

Security and Prohibited Items

Consistent with heightened security measures across our nation, the PGA TOUR continues its normal security policies and expands screenings to ALL patrons, sponsors, **volunteers**, media and vendors attending or working at all events. One of the requirements important to volunteers are Prohibited Items. Under the “Tournament Information” tab at HoagClassic.com is a tab entitled Fan Information. There you will find a list of Prohibited Items, Permitted Items, the bag policy, and much more. It’s worth taking a look at this. The prohibited items list is particularly important to volunteers because if such an item were to be discovered during security screening at the main entrance, that item could be confiscated or it must be returned to your car, a significant inconvenience. Please become familiar with prohibited items so you don’t get caught in an embarrassing situation. And while you’re at it, become familiar with all of the information on the Fan Information page as it all applies to volunteers too.

Volunteer Appreciation Party

The Volunteer Appreciation Party will take place at the Newport Beach Country Club golf course at the Volunteer tent located to the right side of the #1 tee. It will begin roughly one hour after conclusion of play on Sunday, March 23rd. All volunteers are invited to attend, and those wishing to attend must come in full uniform with credential to be admitted. Please note that the party is for volunteers only (no outside guests, family members or friends are invited to attend). Volunteers can expect good food, beer and wine, and lots of raffle prizes.

VOLUNTEER TERMS & CONDITIONS

Use of Trademarks

Volunteers may not use the tournament name or logo, website content, written agreement or any material or publication that carries the tournament marks in any way without the written permission of PGA TOUR.

Volunteer Credential Terms

You grant permission to PGA TOUR to utilize your image or likeness incidental to any live or recorded television or other transmission or reproduction in whole or in part of the tournament. You agree not to transmit or facilitate transmission of any account, description, picture, or reproduction of the tournament, including, without limitation, scoring-related data, without the specific advance written permission of the PGA TOUR. Soliciting autographs from tournament players with intent to sell is prohibited. You agree that you shall not seek autographs of players in order to sell such autographs, and you shall not pay another person to obtain an autograph for you. For security purposes, no bags larger than six inches will be permitted onto the golf course, including purses, chair bags, and camera cases. You hereby consent to the reasonable inspection of your person and property before entering the tournament, which inspection may include, without limitation, metal detection. No food, coolers, ladders, signs, banners, radios, televisions, firearms, explosive devices, etc. will be permitted on the grounds. All pagers, cell phones and similar devices must be on vibrate. NO cameras or camcorders are allowed during tournament rounds. No alcoholic beverages may be brought onto or taken from the grounds of the tournament. You agree to abide by all rules and regulations established by the PGA TOUR and the Tournament, and a violation of such rules and regulations, including failure to appear for a scheduled volunteer shift, can be a cause for termination of the licensed granted herein, forfeiture of the volunteer credential and your removal from the tournament. You should comply with the PGA TOUR golf cart policy. The volunteer credential cannot be used in a promotion or offered as a prize without permission from PGA TOUR. Resale of the volunteer credential is not permitted. It is unlawful to reproduce the volunteer credential. PGA TOUR reserves the right to revoke this credential and cancel all privileges connected therein.

Eligibility

Volunteers are subject to verification of eligibility by background and/or reference checks at the option of HCS or TOUR. You will not be eligible to volunteer in the future or may be dismissed during tournament week for (but not limited to) the following:

- Consumption/being under the influence of alcohol or drugs while on duty.
- Theft
- Insubordination, abuse or mistreatment of players, fans, tournament staff, visitors, guests or other volunteers
- Failure to abide by tournament policies and procedures
- Failure to complete your shift(s) as directed by your Committee Chairman
- Allowing another person to use your volunteer credential
- Seeking autographs outside of the designated autograph area
- Entering restricted areas without proper credentials
- Cancelling without returning items ordered/purchased as part of the volunteer program.

Dismissal will not entitle any volunteer to a refund of the payment for the Volunteer Package. PGA TOUR reserves the right to accept or reject applications in its sole discretion.

FREQUENTLY ASKED QUESTIONS

Why is there a fee to volunteer?

In order for the tournament charity, Hoag Hospital, to benefit as much as possible, we ask that each volunteer pay a contribution. This helps offset some of the costs associated with the volunteer package.

Can I volunteer and work with my friend?

You may request to be on the same committee and work with your friend, but we cannot guarantee it. If you are assigned to the same committee, please notify your chair of your request for similar work schedules, and they will do their best to accommodate your request. Again, we will do our best to accommodate your request, but cannot guarantee that the request can be met.

Can I volunteer for more than one committee?

Yes, we appreciate volunteers that are able to give additional time. Once you have registered for one committee, you may contact the Volunteer Office and let them know you are interested in volunteering in other areas. Your name will be added to the other committee and additional shifts may be added to your schedule. We do appreciate the additional support as there are committees that are short-handed at times and additional volunteers are needed.

What happens after I submit my application?

Immediately upon successfully paying and completing the registration process, you will receive a confirmation email. **IT IS IMPORTANT FOR YOU TO KNOW THAT IF YOU DO NOT RECEIVE THIS CONFIRMATION EMAIL, YOU ARE NOT REGISTERED.** Following registration, you will begin to receive the periodic e-newsletters which will contain important tournament information and updates. Beginning in November and throughout the registration period, you will receive an email informing you of your assigned committee as well as the contact information for your committee chairman.

What is in my volunteer package?

The volunteer package includes your uniform (polo shirt(s), full-zip jacket and unisex hat), any additional apparel items you may have ordered, parking pass, drawstring backpack, Volunteer credential, souvenir volunteer pin and two Good-Any-One-Day admission tickets. Any items resulting from registering during the incentive period will be included with your volunteer package.

Can someone pick up my volunteer package/uniform for me?

Yes, but if the individual picking up these items is not a fellow volunteer, they will be asked to leave their name and contact information for verification purposes.

Do I have to participate in the volunteer training sessions since I am a returning volunteer?

Yes. We request that all volunteers, no matter how many years you have been with us, participate in any scheduled volunteer training sessions, including the Zoom training. Every year there are new procedures that are shared and discussed during this time, as well as announcements given.

Can I get extra one-day admission tickets?

Yes, volunteers have the opportunity to “earn” extra Good-Any-One-Day tickets through the Incentive and Referral Programs. Volunteers also have the opportunity to purchase up to 10 GAOD tickets at a 50% discount of \$20 per ticket during the registration process.

What time do I have to be at the golf course?

Your committee chair will inform you of the starting time of your shift. We ask that you arrive at the course one hour in advance to allow for parking congestion and shuttle times. Tournament tee times may be found on the tournament website HoagClassic.com

How long is the volunteer shift?

Shifts typically run 6-8 hours. As indicated in the registration form, volunteers are asked to work AT LEAST (2) full day shifts during the period Wed (3/19) thru Sunday (3/23) and we prefer that one of those days is either Friday, Saturday, or Sunday. Several committees operate before these days as well as after and we need help then too. See the operating days indicated in the committee descriptions. You may also contact your committee chairperson or you can send an email to Volunteers@HoagCharitySports.com for additional information.

Do I have to drive my own car to be on the transportation committee?

No, official tournament vehicles will be provided. BUT, you must have a valid driver’s license and insurance in order to be on the transportation committee

I can’t come for my scheduled shift, who do I call?

If an emergency arises and you are unable to work your scheduled shift, please contact your committee Chairman via text and/or email; preferably both. It is likely you will get a reply and will therefore know they got the message. Alternatively, you can contact a fellow volunteer and ask them to pass along the information to the chairman.

Where do I go once I arrive at the tournament?

Once you arrive at the main gate, please proceed to the Volunteer Village located adjacent to the right of the 1st Tee to register for your shift and receive your meal vouchers for the day. This will also be your opportunity to partake in the complimentary breakfast and drink items.

I worked in the morning and now want to watch golf with my friends. Can I drink an alcoholic beverage in my uniform?

One of the benefits of being a Hoag Classic Volunteer is the opportunity to enjoy the tournament all week long. If you would like to enjoy the tournament, and/or an alcoholic beverage, we do ask that you change out of your uniform prior to doing so. If you are caught drinking alcohol in your volunteer uniform, you will be asked to leave the grounds and forfeit your badge for the remainder of the week.

If I am not working Sunday, do I have to wear my uniform to get into the Volunteer Appreciation Party?

Yes. All volunteers attending the party MUST be in full uniform and wear their credential. NO EXCEPTIONS.

Please note all information in this document is subject to change. If changes are made we will distribute the most current version of the Volunteer Handbook to all registered volunteers prior to tournament week.