

VOLUNTEER CHAIRS & COMMITTEE DESCRIPTIONS

ADMISSIONS & WILL CALL - *Clara Borup & Linda Yuhnke*

The Admissions & Will Call committee checks for proper tickets/credentials and scans barcodes at the admissions gate. Volunteers also welcome and distribute daily course guides to spectators as they enter the tournament. Will Call volunteers distribute credentials left for pickup at the Will Call location. Security personnel check everyone's carry items to check for restricted items.

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| Wed 3/19 | Thu 3/20 | Fri 3/21 | Sat 3/22 | Sun 3/23 |
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CORPORATE HOSPITALITY – *David & Mary Ellerman*

Volunteers on this committee work in the Corporate Hospitality tents and venues located throughout the course. The volunteers work with the sponsor in charge of the area to make sure all their needs and expectations are being met. Volunteers monitor to make sure there are no problems with the facilities, that the area is being kept clean, that guests can easily find their way to the appropriate location and assist in resolving any other issues that may arise. If the sponsor has given out all wristbands, they may request the volunteer to pass along a request for more.

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| Fri 3/21 | Sat 3/22 | Sun 3/23 |
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COURSE SERVICES – *Becky Lowe and Steve Adams*

Course Services volunteers act as a delivery service for the tournament. Volunteers will accept, log, store and deliver all incoming deliveries for sponsors, professional players, tournament staff and Newport Beach Country Club. They deliver daily pairings guides, sponsor gifts and expo give-a-ways to predetermined locations throughout the property. The Course Services committee is also responsible for the distribution and stocking of all on-course tee box coolers with beverages and ice during practice, Pro-Am, and tournament competition rounds. Other responsibilities include distribution and collection of on-course coolers as well as inventory management of tournament supplied beverages and ice. Volunteers must be in good physical condition and **be able to lift up to 40 lbs.**

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| Sun 3/16 | Mon 3/17 | Tue 3/18 | Wed 3/19 | Thu 3/20 | Fri 3/21 | Sat 3/22 | Sun 3/23 | Mon 3/24 |
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DRIVING RANGE - *Dee Devaney*

The Driving Range committee is responsible for the admissions, set-up and operation of the driving range. Responsibilities include distribution of practice balls to professionals and amateurs, placing proper name signage by each professional and working with Newport Beach CC staff on "picking" and washing the practice balls.

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GUEST SERVICES - Paulo Morales

The Guest Services committee acts as the “Will Call” for Corporate sponsors with on-course hospitality during the event. The Guest Services Tent is located at the main entrance where representatives from each sponsor set up a table where they can greet their guests and distribute tickets that allow entry to the course and the hospitality venues. Guest Services volunteers also operate an information booth behind the 18th green where they provide all types of assistance and answer questions from spectators.

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| Fri 3/21 | Sat 3/22 | Sun 3/23 |
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MANUAL LEADERBOARDS - Margaret Miller

Leaderboard committee volunteers post golf scores on manual leaderboards located throughout the golf course using information provided via radio communication. A typical working shift is 6-7 hours, including a lunch break, depending on your leaderboard assignment.

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| Fri 3/21 | Sat 3/22 | Sun 3/23 |
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MARSHALS - Ron Bloes, Steve Underwood & John Lowe

Marshals are responsible for making sure that play proceeds smoothly by assisting with crowd and noise control. Other responsibilities include locating errant golf shots and moving gallery so play can continue. They also assist with the evacuation of players on inclement weather days. The Marshal committee is the largest group of volunteers and are stationed on every hole of the golf course.

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PRO-AM GIFT DISTRIBUTION - Kathleen Wiesinger

The Pro-Am Gift Distribution committee is responsible for the management of the amateur gifts through inventory control, pre-packaging and distribution during the predetermined times set by tournament management.

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| Mon 3/17 | Tue 3/18 | Wed 3/19 | Thu 3/20 | Mon 3/24 |
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PRO-AM PRODUCTION - Cabell Cobbs & Paulo Morales

The Pro-Am Committee is responsible for the on-site registration of all amateur contestants, organization and identification of golf bags and golf cart control. Volunteers must be in good physical condition and be able to lift up to 25 lbs.

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| Mon 3/17 | Wed 3/19 | Thu 3/20 | Mon 3/24 |
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PUTTING GREEN - Peter Rivas

The Putting Green committee is responsible for the admission to, set-up and operation of the short game practice area and putting greens. Volunteers will act as Marshals in controlling crowds and access into each of the areas as well as assisting in keeping the greens cleared of practice balls.

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STANDARD BEARERS - Mel Lee

The Standard Bearer committee is responsible for carrying a manual scoreboard that displays the individual player scores in your assigned group. Volunteers must be in good physical condition, be able to walk 18 holes and carry the standard sign.

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| Fri 3/21 | Sat 3/22 | Sun 3/23 |
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TOURNAMENT RUNNERS - Lorie Campbell

The tournament runners committee provides backup volunteer help for all volunteer committees in cases where additional help is needed. They are also assigned to special projects by tournament & volunteer management on an "as needed" basis, and they also help with special event set-up.

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TRANSPORTATION - Dianna Stark

The Transportation committee assists with the pick-up/drop-off of professional players and tournament sponsors between approved hotels, airports and other tournament approved locations. Tournament vehicles are provided and a valid driver's license is required.

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| Sat 3/15 | Sun 3/16 | Mon 3/17 | Tue 3/18 | Wed 3/19 | Thu 3/20 | Fri 3/21 | Sat 3/22 | Sun 3/23 | Mon 3/24 |
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VOLUNTEER SERVICES (Geri Lee) & UNIFORMS (Kim Vela)

The Volunteer Services committee is responsible for the distribution of volunteer uniforms and credentials, daily registration of all tournament volunteers, distribution of meal/concessions vouchers, and assists in the planning of the Volunteer Appreciation Party.

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WALKING SCORERS - Phil Works

Walk with an assigned group of players during Pro-Am rounds (Wednesday & Thursday, AM and PM) and tournament rounds (Friday – Sunday) and enter scores and statistical information into a handheld device or paper scorecard. To be eligible for a Walking Scoring position on Friday, Saturday or Sunday, volunteers must work at least 2 of the 4 Pro-Am rounds. Volunteers must be in good physical condition and be able to walk 18 holes. Knowledge of the rules of golf is necessary.

| Wed | Thu | Fri | Sat | Sun |
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| 3/19 | 3/20 | 3/21 | 3/22 | 3/23 |

